



## Class Registrar Agreement

The Class Registrar position is a contractual agreement between the Golden Gate Center for Spiritual Living and the student. This is not a scholarship. The class registrar receives a 50% reduction of the published tuition (not including books, materials fee, and credit fee) in exchange for his or her agreement to faithfully perform all of the duties set forth in the Class Registrar Manual.

In accepting this position, I realize that doing so will often mean missing most of the socializing time that occurs on the class break.

In accepting this position as Class Registrar, I agree that I:

- Have read and understood the Class Registrar Manual.
- Will perform all the responsibilities set forth in the manual.
- Will attend a registrar training prior to the start of class.

I understand that fully meeting these agreements contributes to the smooth running of the class. I also understand that accuracy in maintaining class records is essential to being able to issue students a Certificate of Completion through the United Church of Religious Science/United Centers for Spiritual Living.

I understand that if I do not fully complete the responsibilities of Class Registrar, I will not receive the tuition reduction and will be responsible for the entire tuition amount.

This agreement pertains to:

Name of Class: \_\_\_\_\_

Class Dates: \_\_\_\_\_

Class Registrar Signature: \_\_\_\_\_

Date: \_\_\_\_\_

GGCSL Representative: \_\_\_\_\_

Date: \_\_\_\_\_